Virtual Learning Agreement

Teacher Responsibilities:
1. Post schedule on Schoology for all classes.
2. Let students into the "zoom room" each day.
3. Acknowledge the student who has signed into the virtual classroom (synchronous).
4. Teachers may record lessons (asynchronous).
5. Teachers will post the lessons on the webpage within 24 hours.
6. Attendance will be taken.
7. Schedules and assignments will be posted in Schoology.
8. Grading will be completed in Schoology and will align with PowerSchool.

Student Responsibilities:
1. The student must sign into their Zoom for morning exercises (prayer and pledge).
2. Students may sign in to class no earlier than 7:15 AM for morning work. NO later than 7:40 a.m. Morning work may be made up later in the day if a student is late.
3. Students will participate in morning prayers and announcements at 7:45 a.m.
4. Students MUST sign into their Schoology account.
5. The student's video MUST be on.
6. The student MUST be seated at a table or desk during instruction.
7. The student may NOT eat during instructional time.
8. The student MUST ask the teacher if they can be excused (bathroom breaks).
9. The student MUST wear a school uniform during their instruction.
10. The student's audio MUST be muted, except when asking questions.
11. The student MUST be present for every class (exceptions for illnesses).
12. The student will NOT be allowed to use cellphones or any other devices during class instruction.
13. Students will take tests and quizzes on-line while signed into zoom.
14. Rules of the classroom will apply for virtual classroom.
15. Conduct and effort will be assessed for virtual students on their report cards.

Parent Understandings/Responsibilities:
1. Parents will oversee the student who is accessing the virtual classroom. This is essential for attendance purposes.
2. Parents will monitor child's behaviors during instruction. (This includes not using cellphones or playing video games while in class.)
3. Parents will notify school/teacher when a child is absent.
4. Parents will check Schoology for assignments.
5. Parents will check grades weekly on PowerSchool to ensure students are caught up.

6. Parents will contact teachers when students are having technical issues, academic issues, etc.
7. Parents will ensure that students are handing in assignments on-line on their due dates.
8. Parents may NOT provide assistance on tests.

The Diocese of Allentown Acceptable Use Policy for Computing and Internet Access and School Handbook/Discipline policy applies virtually as well as at school. Appropriate disciplinary action will be in accordance with School Handbook policy.

Please sign that you agree with the above responsibilities outlined:

Parent:_____ Date: _____

Student: _____ Date: _____

Teacher: _____ Date: _____

Common Definitions:
Synchronous - At the same time as the live instruction
Asynchronous - Recorded lesson can be viewed at another time.
LMS - Learning Management System